

## MEMORANDUM

To: City Council, City Attorney, and Department Heads

From: Mayor and City Manager

Date: January 10, 2012

Subject: Special Meeting – Thursday, January 12, 2012 at 6:30 p.m.

A special meeting of the Conover City Council is set for Thursday, January 12, 2012 at 6:30 p.m. in the Council Chambers at City Hall.

The purpose of the meeting is as follows:

Item 1: Approval of Lease Agreement Between the City of Conover and Catawba Valley

Community College

Item 2: Approval of Contract for Construction of Manufacturing Solutions Center

Item 3: Ordinance 2-12 – Amending the Manufacturing Solutions Center Capital Project

Ordinance

And such other business as may come before the meeting.

Lee E. Moritz, Jr., Mayor

Donald E. Duncan, Jr., City Manager